

Teaching Assistant



Employer: Greenvale Primary School
Salary: NJC Medway D2 Range (4 – 11) £25,185 - £28,142 per annum FTE
Details: Fixed Term Contract to 31st August 2026
(with the strong possibility of extending further)
Hours: 8.30am – 3.30pm Monday to Friday (32.5 hrs)
Closing Date: 31st October midday
Interview Date: 3rd November
Start Date: Immediate start

At Greenvale our ethos is '**Nurture – Inspire – Succeed**' and our school visions are based around our 6 Core Values which underpin all that we do and add to the success and inclusive nature of our school:

Respect, Readiness, Resourcefulness, Responsibility, Resilience and Reflectiveness

We believe that children need to play, explore, observe, investigate, repeat, copy, problem solve and represent in order to come to terms with themselves, other people and the world around. We are lucky to have a staff of wonderfully inspiring and dedicated teachers and teaching assistants, who not only have high expectations in all areas of the curriculum, but are also supportive of every child's needs.

We are looking to appoint an enthusiastic and dedicated Teaching Assistant to join our friendly and supportive team. This is a rewarding opportunity to help make a real difference in the educational journey of our pupils.

The successful candidate will have:

- NVQ Level 3 qualification, or equivalent
- A flexible and proactive approach to their workload
- Be passionate about inclusion and strongly committed to promoting equality
- Experience with working with SEND pupils will be an advantage
- A sense of humour!

Key responsibilities:

- Provide support to pupils both individually and in small groups within the classroom
- Assist the class teacher with the delivery of engaging learning activities
- Help manage classroom behaviour to ensure a positive and inclusive learning environment
- Monitor and report on pupil progress to the class teacher
- Support pupils who may require additional assistance
- Supervise pupils during non-classroom times, such as lunchtime

Greenvale Primary School is committed to recruiting with care and safeguarding, promoting the welfare of children and we expect all staff and volunteers to share this commitment. All offers of employment are subject to an Enhanced DBS check, satisfactory references and where applicable, a prohibition from teaching check. This post is exempt from the Rehabilitation of Offenders Act 1974.

An application form, job description and privacy notice can be found on our website under 'About Us', 'Vacancies' or obtained from the School Business Assistant: c.saunders@greenvale.medway.sch.uk

Our Safeguarding and Child Protection Policy and Recruitment of Ex-Offenders Policy can also be obtained from the school office upon request or from our website: <https://www.greenvale.medway.sch.uk/>

In line with KCSIE 2025 guidance, as part of the shortlisting process, the School reserves the right to research shortlisted candidates on social media and the internet as part of our due diligence. The recruitment panel may take this information into consideration during the recruitment process. Any information will be treated as confidential and will only be used in relation to the post for which you have applied for.