

SCHOOL CARETAKER



Employer: Greenvale Primary School
Salary: NJC Medway D2 Range £24,404 FTE
Details: Permanent Contract
Hours: 6 hours a day split shift - 7am – 10am, 3pm – 6pm
Monday to Friday 41 weeks per year
Closing Date: Friday 4th July
Interview Date: Week beginning 7th July
Start Date: 1st September 2025

At Greenvale our ethos is '**Nurture – Inspire – Succeed**' and our school visions are based around our 6 Core Values which underpin all that we do and add to the success and inclusive nature of our school:

Respect, Readiness, Resourcefulness, Responsibility, Resilience and Reflectiveness

We believe that children need to play, explore, observe, investigate, repeat, copy, problem solve and represent in order to come to terms with themselves, other people and the world around. We are lucky to have a staff of wonderfully inspiring and dedicated teachers and teaching assistants, who not only have high expectations in all areas of the curriculum, but are also supportive of every child's needs.

We are looking to appoint a Caretaker to join our team in September. The successful candidate will have:

- Previous work as a caretaker or related experience
- Knowledge and experience of building maintenance
- A flexible and proactive approach to their workload
- A sense of humour
- Ability to manage time effectively

Greenvale Primary School is committed to recruiting with care and safeguarding and promoting the welfare of children and young children and young people and expects all staff and volunteers to share this commitment. All offers of employment are subject to an Enhance DBS check, satisfactory references and where applicable, a prohibition from teaching check. This post is exempt from the Rehabilitation of Offenders Act 1974.

An application form and Job Description can be found on our website under 'About Us', 'Vacancies' or obtained from the school office: office@greenvale.medway.sch.uk

Our Safeguarding and Child Protection Policy and Recruitment of Ex-Offenders Policy can also be obtained from the school office upon request or from our website: <https://www.greenvale.medway.sch.uk/>

In line with KCSIE 2024 guidance, as part of the shortlisting process, the School reserves the right to research shortlisted candidates on social media and the internet as part of our due diligence. The recruitment panel may take this information into consideration during the recruitment process. Any information will be treated as confidential and will only be used in relation for the post for which you have applied for.

We reserve the right to close this vacancy early if we receive sufficient applications for the role. Therefore, if you are interested, please submit your application as early as possible.